



CANADIAN PAINT
AND COATINGS
ASSOCIATION

ASSOCIATION CANADIENNE
DE L'INDUSTRIE DE LA PEINTURE
ET DU REVÊTEMENT



CPCA Website

*Member Instructional Guide
for the Canada CoatingsHUB*

Updated April, 2020



Table of Contents

Introduction	3
The Menu System	3
User Account and Dashboard	5
Edit My Account	6
Managing and Requesting Users	7
The Canada CoatingsHUB Dashboard	8
Industry Issue Pages	9
Searching the HUB	10
Substance Database	11
Icons	11
Substance Database Main Table	12
Steps in the Regulatory Review Process	14
HUB Terminology & Notifications	16
Contact the Web Master	19

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Author: Melanie Di Tullio, Director, Graphic Design & Digital Communications
Canadian Paint and Coatings Associations
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Introduction

Welcome to CPCA’s Canada CoatingsHUB (CCH). The CoatingsHUB is a custom-built tool for CPCA member companies designed to support you in your compliance efforts and provide you critical information needed to navigate the Canadian Regulatory landscape.

This guide will cover the following aspects of the HUB. The Menu System, User Account and Dashboard, Administrative Privileges of Official Representatives, Canada CoatingsHUB Dashboard, Industry Issue Pages, Featured Resources, Issue Resources, Search Functions, the Substance Database and HUB Terminology. Before diving into the HUB, please review how the Menu system works on the main CPCA website, as well as on the HUB.

The Menu System

There are two menu systems, the Mega Menu which is divided into seven sections (see Figure 1.0), and includes a search tool and a French language toggle button, while the Red Canada CoatingsHUB Menu includes: a welcome note to all users, a link to the CCH Dashboard, CPCA Compliance Calendar, the newly added Substance Database, My Account dropdown including the previous “My Organization” tab, and Log out. For users who have been designated Official Representatives for their organizations they will see an additional tab titled “My Organization” has moved under the “My Account” tab. This page allows them to update the profile of their organization, and send a new user request to CPCA.

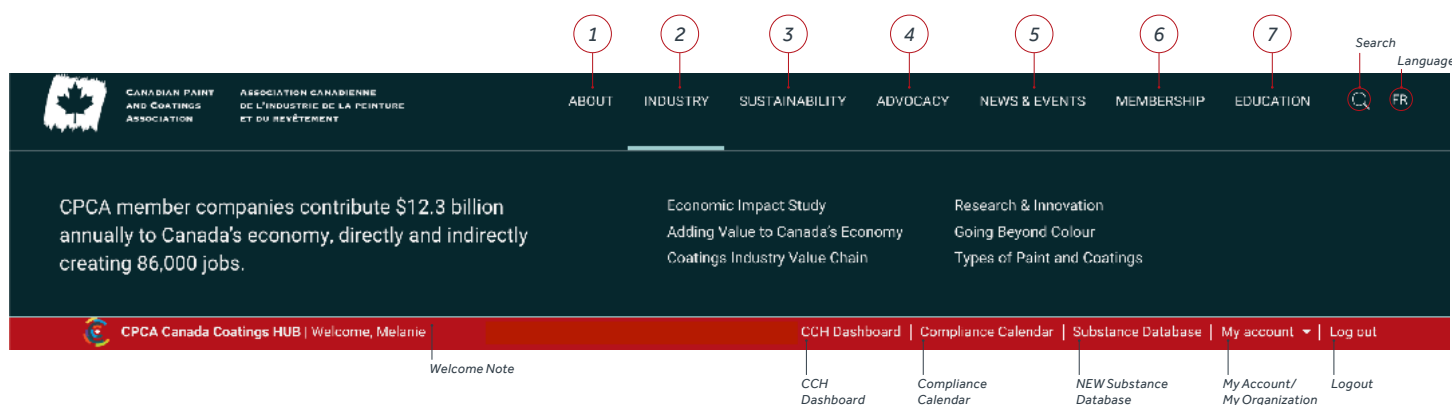


Figure 1.0

User Account and Dashboard

All CPCA members will by now have received an activation email, asking each user to activate their Canada CoatingsHUB (CCH) account. When a user logs into the HUB they are immediately taken to their user “My account” Page (See Figure 2.0). This page features a table titled “Issues I’m following” which lists the industry issue by name, the total number of resources available per issues, the number of NEW resources posted in the last 30 days, and any actions that are due for this issue. We will discuss terminology for Issue Resources in the HUB Terminology section of this guide later.

To the right of the table is the “Edit my account” button, which brings you to the “Edit my account” page where you can update, modify and change any of the settings for your account. The details in the box below give you an at-a-glance look of ‘you’ the member and includes: your name, title, how long your organization has been a member of CPCA, the status of your notifications and subscriptions. The box below indicates which organization you are a part of and below is a live news feed titled “News I’m following” which rolls up news that has been tagged against the industry issues you are following.

My Account

Issues I'm following

ISSUE	TOTAL RESOURCES	RESOURCES LAST 30 DAYS	ACTIONS DUE
Chemicals Management in Canada	191	7	0
Chemicals Management Phase 1	35	0	2
Chemicals Management Phase 2	62	0	1
Chemicals Management Phase 3	119	3	4
Chemicals Management Phase Post 2025	71	1	1
Post-consumer Paint Recycling	45	0	0
VOC Emissions & Air Quality	89	3	7
Supply Chain Management	12	1	1
Treated Articles Policy	17	0	0
Trace Policy & Regulations	6	0	0
Waste Management	109	0	1
Workplace Health & Safety	38	0	0
Other & Miscellaneous	77	0	0

John Doe
 Director Regulatory Affairs,
 Canada
 info@coarpaint.com
 6132313604
 Member since Jan 1970
 Issue notifications: ON
 Resource notifications: ON
 Publication subscriptions:
 PTN EN, PTN FR, Regulatory
 RADAR, BIMMA

Member of
 CPGA

News I'm following

JANUARY 24 2019

Figure 2.0

Edit My Account

The "Edit my account" page is where you manage your profile including; contact information, subscriptions, notifications, goals and password updates.

Prior to saving any changes the user will be required to check the box and agree to CPCA's terms and conditions for use of the website and The Canada CoatingsHUB.

Contact Information

CPCA encourages members to complete their contact information with as much detail as possible as going forward the HUB will be the central vehicle for member communications.

Goals

There are a listing of goals, along with a brief description. These are there as a tool for members to communicate to CPCA your organizational objectives of membership and provide the CPCA staff with insight on how best to serve you.

Subscriptions

As a member you can now manage your subscriptions to CPCA publications right from your member profile.

The Canada CoatingsHUB

This is by far the most critical piece for our members. From this section you can manage your notifications, and choose which industry issues you want to have real-time notifications from. Notifications are set up as follows;

1. **Information Posts:** No notification is sent
2. **Member Attention Required:** A notification is sent to those who have checked or followed an issue by clicking the "Send me an email notification when new resources are posted for my topics of interest"
3. **Compliance Deadline:** A notification is sent to ALL members as these are critical dates and deadlines that require your attention.

COATINGSHUB MEMBERS ONLY

Edit Account

Welcome, John

As a member of The Canadian Paint and Coatings Association (CPCA) you now have access to pertinent information to help you and your company manage industry issues and navigate the Canadian regulatory landscape. CPCA provides you with:

- Regulatory Radar
- Prime Time News Updates
- Free subscription to INSIGHTS
- Access to the Canada CoatingsHUB

Contact Information

First Name: John
Last Name: Doe
Business Title: Director Regulatory Affairs, Paints
Address: 909-170 Laurier Avenue West
City: **Ontario**
Province: **Ontario**
Email: info@cpca.com
Phone: 613-231-3604

Update My Password

Old Password:
New Password:
Confirm Password:

Goals

From the list below, let us know what your goals are as a member of CPCA and how we can best serve you.

- ☐ Brand Awareness
To engage with CPCA on a regular basis to help increase brand awareness and public knowledge of the industry and the many unique activities taken with respect to product innovation and sustainability.
- ☒ Business Development
To engage with CPCA as a regular basis using the Canada CoatingsHUB to obtain general information on government policy and commitment, as well as major projects underway in Canada that may lead to new business opportunities for my company.
- ☐ CPCA Annual Conference / AGM Participation
To engage with CPCA staff and committee as well as attend the annual conference as a participant, speaker or session organization.
- ☐ Education & Training
To leverage the resources of CPCA via its various programs, including the online Coatings Technology Program, technical seminars, conferences, and the CoatingsHUB primarily to support education and training of current and future staff.
- ☐ Issue Management
To stay fully informed of the critical issues of concern for our company here via the economic and governmental challenges the industry must address from time to time and provide insight and support where required.
- ☐ Leadership & Development
To engage with CPCA board and staff, network with representatives of the chemical industry in the coatings business, and work with technical committees in support of activities that will enhance a positive coatings industry for the future.

Subscriptions

As a member of CPCA you are automatically subscribed to our monthly newsletters listed below. You can unsubscribe at anytime.

- ☐ PTH EN
- ☒ PTH EN
- ☒ Regulatory Radar
- ☐ INSIGHTS

The Canada CoatingsHUB

Don't ever miss an update. The Canada CoatingsHUB allows you to follow industry issues and get real-time notifications of resources posted to support your compliance efforts.

☒ Send me an email notification when new resources are posted for my topics of interest

☒ Send me an email notification when new issues are posted for my topics of interest

☒ Chemicals Management in Canada

☒ Chemicals Management Phase I

☒ VOC Emissions & Air Quality

☒ Trade Policy & Regulations

☒ CPCA Legislative Review

☒ Government Funding Sources

☒ Chemicals Management Phase II

☒ Chemicals Management Phase III

☒ Supply Chain Management

☒ Residue Preservation

☒ Canada-US Regulatory Cooperation

☒ Chemicals Management Phase II

☒ Post-consumer Plastic Recycling

☒ Extended Access Policy

☒ Workplace Health & Safety

☒ International Government Relations

Terms & Conditions

This section of the website is for staff of CPCA member companies only. Those wishing to login to create their own member dashboard can do so using their company assigned IP address. In respect of privacy and anti-trust laws, non-members are not to be provided access to this site by using your company IP address. Official Representative (OR) of member companies are provided with the names of all those logging in to the CoatingsHUB on behalf of their respective companies. Thank you.

☒ I accept all Terms & Conditions of the use of CPCA website.

Figure 3.0

Administrative Role of Organizational Official Representatives ONLY

Managing and Requesting Users

The "My Organization" page is accessed from the Red CCH Menu which appears below the main Mega Menu when a user is logged in. This page allows Official Representatives (OR's) of Member Organizations to have an overview of who within their organization has access to the Canada CoatingsHUB. Additionally they have administrative privileges where access can be revoked, OR's can request new users, and update Organization Overview and Profile Information.

It's important to note that while OR's can see who is in their respective organizations, this information is considered private and only available to the OR and CPCA Website Administrators. The information maintained within the website is secure, confidential and is not made available to other member organizations. Use by non-members is of course prohibited due to anti-trust and privacy laws.

The screenshot displays the CPCA 'My Organization' page. At the top, the CPCA logo is centered. To the left is a red Canadian maple leaf logo. To the right of the logo is the organization's address: 900-170 Laurier Avenue West, Ottawa ON K1P 5V5, 613-231-3604, and a 'Visit Website' link. Further right is an 'EDIT ORGANIZATION PROFILE' button. Below the address is a paragraph describing CPCA as one of Canada's oldest not-for-profit industry associations, founded in 1913, representing the Canadian Paint and Coatings Association. To the right of this paragraph is a 'Member since Jan 1970' label. Below the address paragraph is a 'Users' section. The 'Users' section has a red circle around the word 'Users' with a callout: 'The OR has a listing of all users within their organization.' To the right of the 'Users' section is a 'REQUEST NEW USER' button with a callout: 'The OR can click the "Request New User" button and complete the required fields. A notification is then sent to CPCA and the user will be added.' Below the 'Users' section are four user profiles: Gary LeRoux, Lysane Lavoie, Melanie Di Tullio, and Micheline Foucher. Each profile has a 'Grant Access' button and a 'Make Inactive' button. A red circle around the 'Make Inactive' button for Lysane Lavoie has a callout: 'The OR can grant or revoke a users access to the site here.' A red circle around the 'This is you.' text under Melanie Di Tullio's profile has a callout: 'When an OR is logged in and managing the users this is the visual prompt they will see.'

CPCA

900-170 Laurier Avenue West, Ottawa ON K1P 5V5
613-231-3604
[Visit Website](#)

One of Canada's oldest not-for-profit industry associations, founded in 1913, the Canadian Paint and Coatings Association is the **ONLY** trade association representing the specific interests of the coatings industry in Canada. CPCA represents Canada's leading paint and coatings manufacturers and their industry suppliers in the primary product categories of architectural paints, industrial finishes and automotive coatings.

Users The OR has a listing of all users within their organization.

[EDIT ORGANIZATION PROFILE](#)

Member since Jan 1970

The OR can click the "Request New User" button and complete the required fields. A notification is then sent to CPCA and the user will be added.

[REQUEST NEW USER](#)

Gary LeRoux
Active
[Grant Access](#)
[Make Inactive](#)

Lysane Lavoie
Active
[Grant Access](#)
[Make Inactive](#)

Melanie Di Tullio
Active
This is you.

Micheline Foucher
Active
[Grant Access](#)
[Make Inactive](#)

The OR can grant or revoke a users access to the site here.

When an OR is logged in and managing the users this is the visual prompt they will see.

Figure 4.0

To Request a NEW User be Added

1. Navigate to the "My Organization" Page
2. Click "Request New User" button
3. Populate the fields and submit.

To Request a User be Removed

1. Navigate to the "My Organization" Page
2. Click "Make Inactive" button
3. An Email is sent to CPCA's Website Administrator.

The Canada CoatingsHUB Dashboard

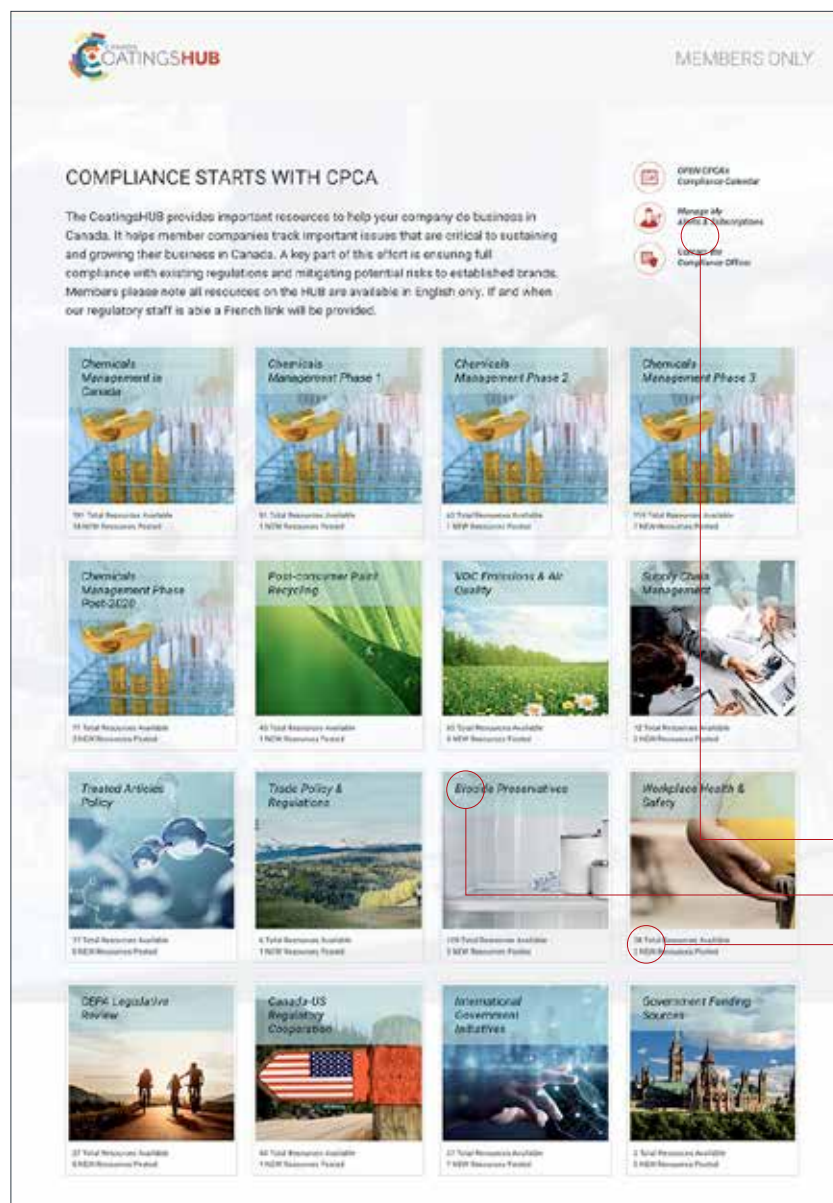


Figure 5.0

Much like the users Dashboard (Figure 2.0) the Canada CoatingsHUB Dashboard (Figure 5.0) provides users with an at-a-glance look at the total number of resources for the twelve industry issues that CPCA is actively engaged in. The Dashboard shows 16 blocks because Chemicals Management in Canada is the only issue that was divided into sub-issues due to the volume of information and the breadth of this Federal Government Initiative.

The CCH Dashboard provides users with a quick link to the "CPCA Compliance Calendar", the "Edit my account" page via the "Manage My Alerts & Subscriptions" and the "Contact the Compliance Officer".

Each Issue has a display of the "Total Resources Available" as well as "NEW Resources Posted".

Quickly access CPCA's Compliance Calendar, Edit my account page, or contact the Compliance Officer for more information on an issue or resource.

Quick links to each issue providing users with an overview and a detailed listing of resources including "Featured Resources"

Get at-a-glance information on the number of resources available or the total number of NEW resources posted.

Industry Issue Pages

Getting the Regulatory Information When you Need it!

For each industry issue that CPCA is actively engaged in there is a dedicated page for it. In the case of Chemicals Management in Canada (Figure 6.0) there are four as a page has been devoted to each Phase of this Government Initiative.

Issue pages are found from the main menu under the advocacy tab and have both a public and a private setting. The publicly available information includes an overview of the issue and a backgrounder available for download.

On the private Member Only side of the page there is again an overview providing more context into the inner workings of CPCA, a "Featured Resources" section that provides members with critical background resources associated with the specific industry issue. There are also quick links to "CPCA's Compliance Calendar", "Edit my account" page, and the contact form to "Contact the Compliance Officer"

Towards the bottom of the page a header titled "Canada CoatingsHUB Resources" is where the user will find the tools needed to search, filter and source specific resources. There is also a "News" section with news related to that specific industry issue.

In the following page we review how the 'search' and 'filter' functions work and provide some details around the Resources Table.

Chemicals Management in Canada
Results Tracking, Regulatory Updates & Canada Coatings HUB Resources

Select the CMP Phase you would like to explore: **CMP** CMP-1 CMP-2 CMP-3 CMP Post-2020

CMP Issue Overview
CMP is now the most important issue for coatings companies operating in Canada as the decisions taken by the federal government in evaluating existing and new chemical substances could impact product formulations and ultimately sales. This section provides regularly updated issue tracking for members that on:

1. status of the ongoing chemical risk assessments and the data requirements;
2. what Risk Management approaches might result from the final risk assessment;
3. reference Reports and Publications use to help inform the assessment;
4. all of which can be searched by Resource Type in the CoatingsHUB Resources.

To help you understand the CMP process and the work CPCA does to help inform the risk assessment/risk management process, you can review the Featured Resources section that includes:

1. outline of the CoatingsHUB Resources;
2. Canada's Chemicals Management Plan Process;
3. CPCA Compliance Oversight for members;
4. CPCA Submissions;
5. CMP Chemical Substance Tracking;
6. CMP Critical Issue Tracking;
7. Member Actions Required;
8. Chemical Substance Glossary.

In addition to tracking risk assessment and risk management actions by resource type, you can also track by each Phase of the CMP process as noted. Please note that CMP-1 and CMP-2 have been completed with several outstanding issues from CMP-2. CPCA's current focus is on the 540 substances of the 1,550 that are now being evaluated or assessed in CMP-3 and planning for a fourth phase, now referred to as CMP Post-2020.

Featured Resources

- Canada's Chemicals Management Plan Process
- CMP Issue Tracking
- Glossary of Terms
- Canada's Chemicals Substances List
- CPCA Compliance Oversight
- CMP Risk Substance database at phase

Canada CoatingsHUB Resources

CMP Status: All | Act in Regulation: All | Policy or Program: All

Consideration: All | International Initiative: All | Report or Publication: All

Filter resources to expand on this:

Enter search here

171 Resources were found that matched your search criteria.

News

JANUARY 24 2019
Canadian coatings trade group to form sustainable council

JANUARY 18 2019
A new National Apartment Market Social Market Insights 2018 to 2020

PUBLISHED DATE	TITLE	NOTES	ACTION	FILE DATE
2019/01/19	Read CPCA Webinar on Third Party Survey Regulations and Membership			2019/02/14
2019/01/05	Canada's Regulatory Cooperation Council (2019-2021) and Plan Expected to be implemented 2019			NA
2019/01/04	Proposed Prohibition of Certain Toxic Substances including 3 Phase Prohibitions: Consultation Ending Soon	CPCA Substances for Evaluation: List of CAS Nos. Targeted by the Proposed Amendments to the Prohibition of Certain Toxic Substances Regulations, 2015 for PFOS, PFOS, LC, PFCA, HBCs, PFOAs, DPs and DDMs		2019/02/08
2019/01/04	CMP-3 Substances List (PFOS) to be published this week	CMP screening assessment report (SAR) for PFOS and PFOS (all CAS) and PFOS, PFCA, HBCs, PFOAs, DPs and DDMs		2019/02/08

Figure 6.0



Searching the HUB

The Canada CoatingsHUB search functions (Figure 7.0) are primarily driven by categorization and keyword search. All resources have been categorized according to the following set of rules;

1. What Industry Issue is the Resource Related to.
2. For CMP Resources Only - What Stage in the Regulatory Process is Applicable to this Resource and is there an Action required?
3. Is the Resource related to an existing Act or Regulation

4. Is the Resource related to an existing Policy or Program
5. Is the Resources related to the Consultation Process
6. Is the Resource related to an International Initiative such as "IPPIC"
7. Is the Resource related to or deemed to be a Report or Publication

Additional to this is the capability to search all resources within the Issue page you are navigating by Resource Title Keyword. For example, if a user searches "benzophenone" all resources containing that word in the title will appear in the search results. In the example below there are five resources.

1 In this example the Resource is related to Chemicals Management Plan

The screenshot displays the Canada CoatingsHUB search interface. At the top, there are filter buttons for various categories, each with a circled number: 2 for 'CMP Action', 3 for 'Act or Regulation', 4 for 'Policy or Program', 5 for 'Consultation', 6 for 'International Initiative', and 7 for 'Report or Publication'. A search bar on the left contains the keyword 'Benzophenone'. Below the search bar, a table lists search results with columns for 'PUBLISH DATE', 'TITLE', 'NOTES', and 'ACTION'. The first result is dated 2019/02/27 and titled 'CPCA to Follow Up with Officials on Benzophenone and Paracetamol'. The second result is dated 2016/11/04 and titled 'Government of Canada Published Draft Screening Assessment for Benzophenone CAS RN 119-61-9'. The third result is dated 2016/11/02 and titled 'CPCA Bulletin - Important Change in CMP Phase 3 Screening Assessment for Benzophenone (CAS RN 119-61-9)'. The fourth result is dated 2018/10/01 and titled 'CPCA Comments on the Publication of the DSAR and Risk Management Scope Document for Benzophenone'. To the right of the search results, a detailed view of the 'CPCA Bulletin - Important Change in CMP Phase 3 Screening Assessment for Benzophenone (CAS RN 119-61-9)' is shown. This view includes a summary of the bulletin, a list of key points, and a list of links for further information.

PUBLISH DATE	TITLE	NOTES	ACTION
2019/02/27	CPCA to Follow Up with Officials on Benzophenone and Paracetamol		
2016/11/04	Government of Canada Published Draft Screening Assessment for Benzophenone CAS RN 119-61-9	Government of Canada publication of DSAR results	
2016/11/02	CPCA Bulletin - Important Change in CMP Phase 3 Screening Assessment for Benzophenone (CAS RN 119-61-9)	CPCA Bulletin announcing changes to government scope of assessment	
2018/10/01	CPCA Comments on the Publication of the DSAR and Risk Management Scope Document for Benzophenone	CPCA submission to Health Canada compiling member responses regarding the DSAR and risk management scope document	

CPCA Bulletin - Important Change in CMP Phase 3 Screening Assessment for Benzophenone (CAS RN 119-61-9)

On August 4, Environment and Climate Change Canada (ECCC) and Health Canada (HC) published the following documents for Benzophenone (CAS RN 119-61-9) in Canada (except Part 1) and on the CMP website:

- These documents proposed Benzophenone to be toxic for human health and have recommended no addition to Schedule 1 of the CCRA, Benzophenone may be toxic (except Part 1) and on the CMP website.
- These documents proposed Benzophenone to be toxic for human health and have recommended no addition to Schedule 1 of the CCRA, Benzophenone may be toxic (except Part 1) and on the CMP website.

At the last Part and Coatings Working group meeting of November 1, HC officials made a presentation on benzophenone, informing CPCA members that they had now changed their mind regarding one of the proposed risk management actions that will now require a maximum allowed concentration of 0.5% w/w for (DSAR) and in water, as well as in all, solvent, water, and coatings, which may be reasonably obtained by the general public. A Code of Practice, a DSAR, guidelines or agreements could be developed as a result of the HSAR and risk management approach publication in the fall of 2019. **Background on Current Change of Benzophenone:** A range of concentrations of 0.1-0.5% w/w was used confirmed by CPCA in a submission to Health Canada that submitted on October 1, at the end of the consultation period for the HSAR. CPCA AMI members confirmed using data reveal that certain levels of benzophenone, that it was not intentionally added in any consumer paint formulations, that the type of name is hardly used in interior paint, but can be found in some consumer paint products inside for exterior as well as in products formulated for both exterior and interior usage, which are also predominantly used outdoors. During a CPCA pre-consultation with HC officials, officials clearly mentioned that the focus was **paints for interior use only, not the other**. CPCA comments submitted to October were mainly to ensure that the current scope of the proposed risk management instrument would remain limited to indoor uses of consumer paint products. **Government Timeline:** Final screening assessment (TAR) expected in the fall of 2019. This could mean the proposed RM could be finalized any time before Fall 2020, and the final implementation will follow within 18 months from the proposed date (December 2020 or before). **URGENT Request for Information on Benzophenone Action Items for Paint Manufacturers:**

- Clarify the presence and range of concentration of benzophenone in all consumer products sold in Canada (both specifically for ECCC as well as for HC).
- Provide the approximate number of products and total annual volume of sales (of consumer products containing benzophenone for economic impact assessment).
- Provide any thermal exposure data that may help challenge the Risk Assessment/Management Approach.

Conclusion: CPCA needs to have a better grasp of the number/volume of consumer products (interior and exterior) implicated in Canada related to the assessment of benzophenone and to estimate the overall cost impact of these control measures on Canadian sales among Canadian, US and international members. CPCA is willing to support the development of a Code of Practice for benzophenone, should members still prefer this RM action for this extended period. **Action Items:** CPCA is willing to expedite teleconference call with interested CPCA members, individually or as a group, to discuss their preferred path forward, as well as subsequently meeting with Health Canada risk assessors and risk managers and suppliers of means to further discuss this issue. Please see the links below for the following government publications:

- Draft Screening Assessment Report (DSAR)
- Proposed Risk Management Scope Document

Links:

- [Draft Screening Assessment Report \(DSAR\)](#)
- [Proposed Risk Management Scope Document](#)

File Attachment:

Figure 7.0

There are two main search tools on the website. The first search tool is found in the top menu bar and is identified via a search icon. Searches using this field will parse all data on the site, and provide a listing of search results. The second search tool is found at the bottom of each issue page. The boxes are search functions within the HUB based on categorization and key words. Search results are based on the selections made by the users and/or the Title Key Words that the user has searched against respectively.

In the table itself there is additional flexibility for the user. For example, they can toggle through the "Publishing Date", "Action", and "Due Date" as an additional means of sorting through the data within the HUB. The table also provides visual indicators via a link icon, or a paper clip icon to indicate if a link or file is embedded or attached to the respective resource.

Substance Database

The substance database is the final piece in the regulatory system that has been developed. The substance database allows users to search, and review over 1,100 substances by CAS-RN, Group, Sub-Group, CEPA Toxicity Declarations and get a birds eye view of exactly where any substance is at within the Canadian Regulatory review process. There is the main table of the substance database which provides an at-a-glance overview of all the substances within the database, and there are individual substance pages that provide a step by step review of where exactly that substance is at within the Canadian regulatory review process.

An entire set of icons have been developed in support of this new addition to the Canada CoatingsHUB, below are the icons and what they mean.



Substance Database Icon

This icon is a quick-link back to the main table or database which lists all substances that are available for review within the database.



CPCA Feedback Request Icon

If this icon is displaying on an individual substance page it means CPCA is seeking information from members. In some cases the kind of information required will be detailed such as surveys and supporting links, data, or other.



SNAC Icon

Whenever a substance has been flagged as Significant NEW Activity by the Government of Canada and is pending further review this icon will display on the individual substance page.



CEPA Non-Toxic

The CEPA designations will be clearly marked on all substance pages. The green CEPA Non-Toxic icon means that the substance has been declared non-toxic and cleared for use.

CEPA Toxic Declaration

The CEPA toxic declarations are detailed and inform the user if the designation is general, related to health, the environment or both.



CEPA Toxic



CEPA Toxic
Health



CEPA Toxic
Environment



CEPA Toxic
Enviro/Health

Substance Database

The Main Table

The Substance Database is reached by following this URL: [HTTPS://canpaint.com/membership/Canada-coatings-hub/substance-database/](https://canpaint.com/membership/Canada-coatings-hub/substance-database/)

The table (Figure 8.0) features information that will provide a general overview of the substance including the CAS-RN number, the Chemical Name, and where a substance is in the regulatory review process generally speaking. The table can be sorted by DSL/NDL list, CMP Category, CASE implication and Notes, Groupings and Sub-Groupings, Priority, Status, CEPA Toxic Designations, Risk Management Tool and date. The database also allows for searches by CAS-RN number and has an export to excel feature.

1 The main table can be sorted by CAS-RN numbers. Each CAS-RN links to an individual substance page that contains all of the pertinent information regarding that substance and what step it is at along the regulatory review process.

2 The search bar allows user to search by specific CAS-RN numbers.

3 For users who need data in an excel format the export to excel feature will provide a CSV file with all data within the database.

CAS-RN	Chemical Name	Category	DSL/NDL	Case Implication	Status	CEPA Toxic Designation	Risk Management Tool	Notes	Groupings	Sub-Groupings	Priority	Export to Excel
100-101-7	1,1-Dichloroethane	EB	The substance is listed on the DSL/NDL list.	Case Implication	Not yet reviewed	Not yet reviewed	Not yet reviewed	Not yet reviewed	Not yet reviewed	Not yet reviewed	Not yet reviewed	Export to Excel
100-101-7	1,1-Dichloroethane	EB	The substance is listed on the DSL/NDL list.	Case Implication	Not yet reviewed	Not yet reviewed	Not yet reviewed	Not yet reviewed	Not yet reviewed	Not yet reviewed	Not yet reviewed	Export to Excel
100-101-7	1,1-Dichloroethane	EB	The substance is listed on the DSL/NDL list.	Case Implication	Not yet reviewed	Not yet reviewed	Not yet reviewed	Not yet reviewed	Not yet reviewed	Not yet reviewed	Not yet reviewed	Export to Excel

Figure 8.0

To Access the Individual Substance Page

1. Navigate to the "Substance Database" page
2. Click on any CAS-RN number
3. The individual page will load

To Download an Excel Version of the Database

1. Navigate to the "Substance Database" Page
2. Click "Export to Excel" button
3. An Excel file will download

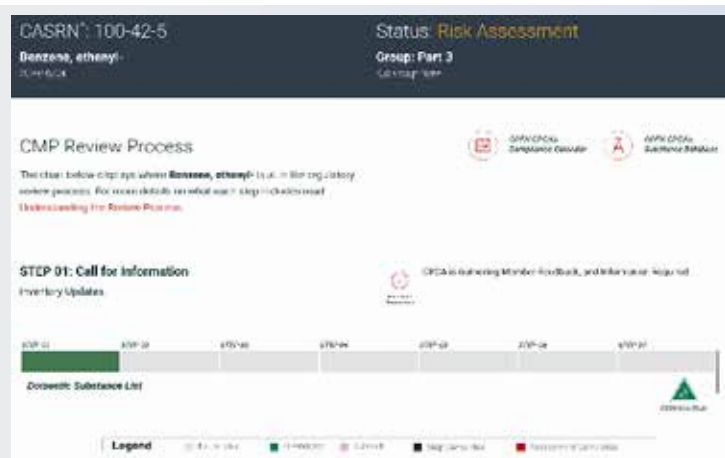


Figure 9.0

Steps in the Regulatory Review Process

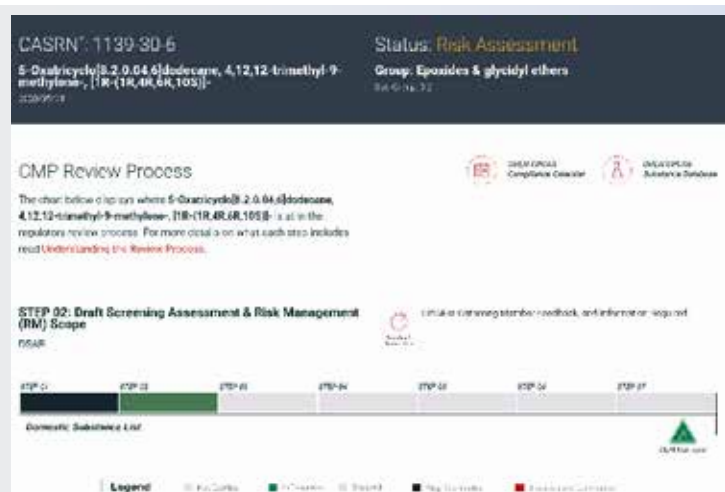
STEP 1

At the onset of any substance review and categorization, the federal government identifies a list of all substances or substance groupings, primarily on the Domestic Substance List, which could be declared 'CEPA-toxic' at their current use levels based on available information on these substances triggering further risk assessment. The User will see STEP 01 as green as assessment is in progress, and will also be able to identify if there is a call for information, if CPCA is seeking feedback, if the substance is on the DSL or NDSL list, and its current CEPA toxic or non-toxic classification.



STEP 2

Once all information gathering on usage is complete, and the government has reviewed all the available toxicology data, it then produces a draft screening assessment report (DSAR). The user will see that STEP 02 is now in progress, while STEP 01 has gone black to signify its completion. The user may also see that CPCA is still seeking information, and the appropriate CEPA Toxic declaration icon.



STEP 3

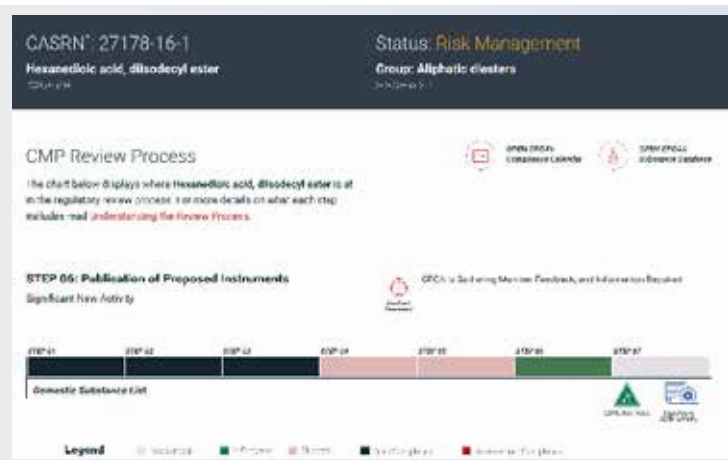
Once it has been decided that a chemical substance poses a risk, risk managers determine how best to minimize or eliminate the risk to protect the public and/or the environment. STEP 03 has some conditions in which users may see that STEP 03 is in progress, CPCA continues to seek feedback as risk managers determine what risk management tools will be used going forward.



Steps in the Regulatory Review Process

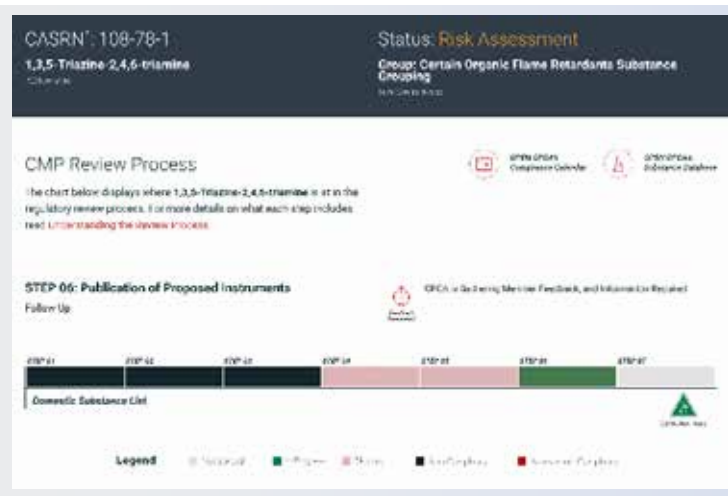
STEP 3 Condition A

For STEP 03 - Condition A the user will see that the substance in question has been declared non-toxic but it is also SNACed. When this happens Steps 4 & 5 are skipped as these SNAC provisions under the Act, CEPA, 1999, triggers an obligation for a person or company to provide the Government of Canada with information about a substance when proposing to use, import or manufacture the substance for a significant new activity.



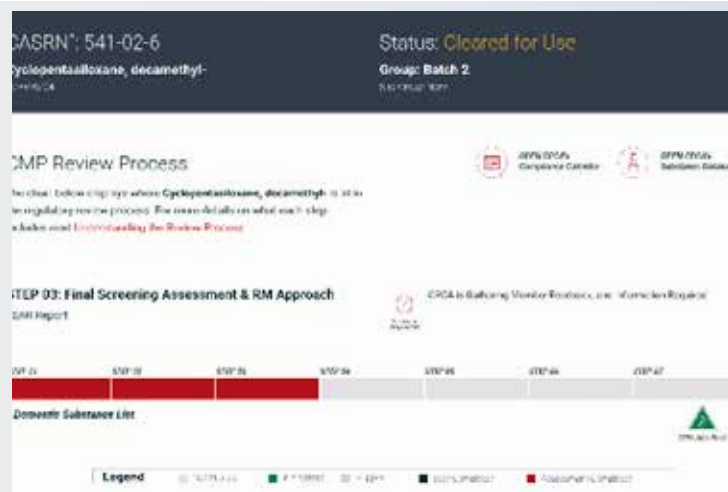
STEP 3 Condition B

For STEP 03 - Condition B the user will see that the substance in question has been declared non-toxic, steps 4 & 5 are skipped but the substance is not SNACed. It will, however, require further follow up at a later point in time as the government uses a range of risk management instruments that are either mandatory or non-mandatory. The risk management instrument will be defined in later steps.



STEP 3 Condition C

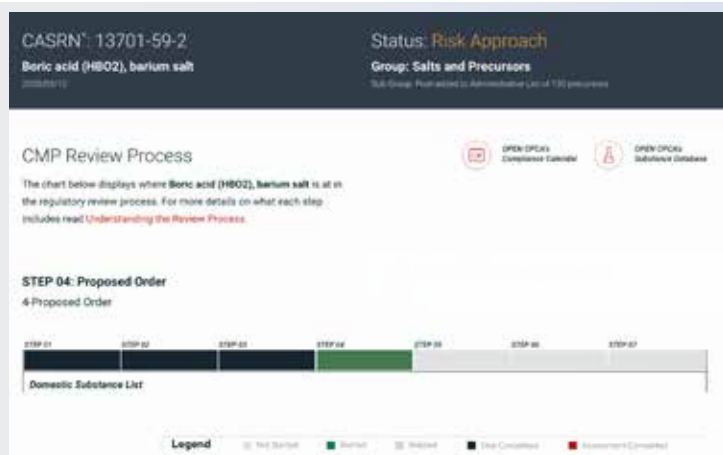
For STEP 03 - Condition C the user will see that the substance in question has been declared non-toxic and the Final Screening Assessment and Risk Management Approach has been determined. In this case it signals the end of the review process and the substance is cleared for use.



Steps in the Regulatory Review Process

STEP 4

The proposed order is the first step in categorizing a substance as 'CEPA-toxic.' The proposed order is then communicated to all in the Canada Gazette along with the list of substances that will be declared 'CEPA-Toxic.' It is not a risk management instrument per se, just an official list declaring to all suppliers, manufacturers, distributors and users of chemical substances in Canada what the specific restrictions are for substances in commerce in Canada. STEP 04 is in progress, while STEPS 1-3 are listed as completed.



CEPA Toxic



CEPA Toxic
Health



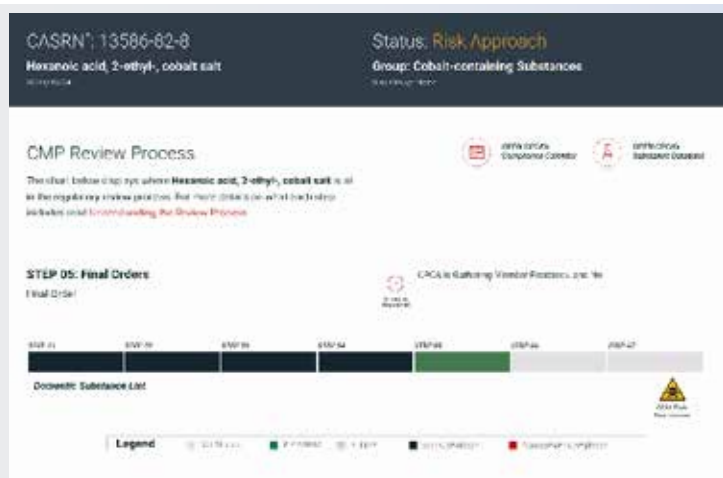
CEPA Toxic
Environment



CEPA Toxic
Enviro/Health

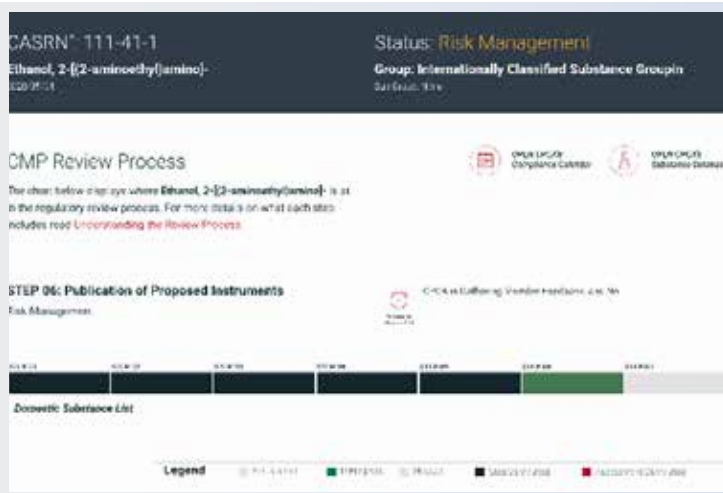
STEP 5

Once the final order is communicated out in the Canada Gazette II along with the list of substances that will be declared 'CEPA-Toxic' government officials proceed to developing the risk instruments required to regulate and manage the toxic substance in commerce in Canada. The official CEPA-Toxic Icon displays to inform the user of the type of risk posed, STEP 05 is in progress, while 1-4 are completed.



STEP 6

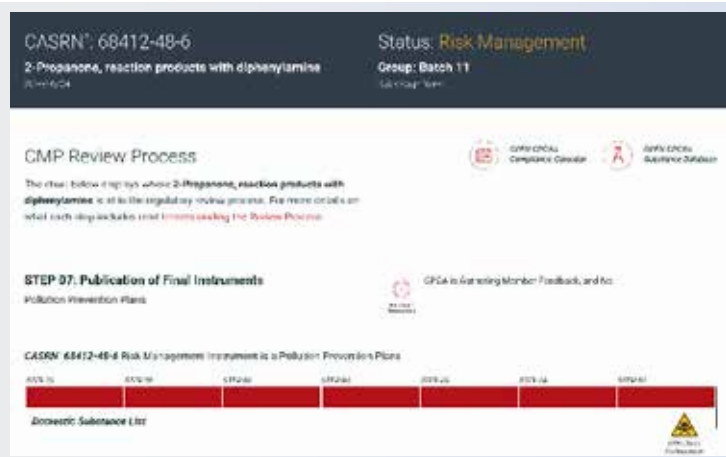
The Proposed Instrument is developed and includes the risk management approach, policy, and legislative changes and updates to the existing regulations. The proposed instrument is circulated in the Canada Gazette I. STEP 06 is in progress, and 1-4 are listed as completed.



Steps in the Regulatory Review Process

STEP 7

Once the proposed instrument is declared final all substances that are listed as 'CEPA-Toxic' are given very clear effective dates or 'coming into force.' Industry must comply with all orders and update their inventory, formulations, and related business activities according to the regulatory updates and new regulations. Any business that fails to meet the compliance deadline could be found in non-compliance and subject to penalties. The final instrument is circulated in the Canada Gazette II. This marks the end of the review process - all bars are red to signify that the assessment is complete.



HUB Terminology

Throughout the development of the site CPCA paid close attention to how information would be sorted, categorized and delivered to members. In doing so, new terminology was also developed to help support communications and identify key areas where CPCA would need to have member engagement.

Events

One of the first things CPCA addressed was events and calendars. The site holds two. The public Events Calendar displays the main national and international events organized for the CASE industry including both public and private events. All private events are for Members Only and will only be visible when a user is logged in. These may include such events as CPCA Annual Conference, or Webinar Series (usually private as these are member only), or Industry Events such as the American Coatings Show. In all cases where a CPCA event is displayed registration can be done online. All other events a user must navigate to the direct event page and register from there.

CPCA Compliance Calendar is a new tool designed with our members in mind. The "Compliance Calendar" is accessible to members only. This calendar displays all survey and consultation end dates for national regulatory proposals as well as all final dates for the coming into force of specific regulatory actions that may affect CPCA members.

News

News is now sorted by industry, blog, regulatory updates and press releases. These are accessible through the main mega menu. CPCA encourages member organizations to share their news stories with us. If your communication team has a story to share about your organization - we want to know! To send a story along contact the Director, Graphic Design and Digital Communications at info@canpaint.com.

CPCA Notifications of New Resource Postings on the HUB

Notifications is a critical component of the HUB. CPCA is now putting you the member in the drivers seat. You have full control over your notifications, subscription lists, and level of engagement with CPCA. When you receive a notification there is important information waiting for you on the other end of that email, it is a resource that requires your attention. Below is the terminology you may see associated with that resource and what that means for you, the member, as it relates to your company.



Member Information Only

CPCA information-only posts will be posted as a new resource but members will 'not' be notified via email alerts, but members can see when logged into their account new posts available via their dashboard. These include general reference documents, committee minutes, CPCA submissions, position papers, CPCA bulletins, etc. Members need to visit the site from time to time to directly access it via a simple search or viewing individual resource postings. Also, at the end of each month, most of these informational resources along with the others will be captured in the Regulatory RADAR posted on the Hub to ensure nothing relevant to ongoing issue management by you or your team is missed.

Member Attention Required

There are important compliance actions requiring members to act and these include timing of important government consultations, member surveys requiring a response, relevant deadlines such as Canada Gazette notices, enforcement dates for any type of regulations, etc. A direct notification called "Resource Alert" will be sent to those members who have specifically asked to be notified on any of the 12 issues they selected to follow within the "Edit My Account" section of the HUB. These may also include notifications of CPCA annual conferences, training sessions, webinars, or networking events, inviting members to register by a specific date.

Compliance Deadline

"CPCA Compliance Calendar" is accessible to members only on the Hub. This calendar displays all survey and consultation end dates for national regulatory proposals as well as all final dates for the coming into force of specific regulatory actions affecting or possibly affecting CPCA members. In cases where there is a compliance deadline is associated with a resource, a notification is sent to ALL members because there is a need for the member companies to address information provided within these resource postings. Two reminder alerts, one called "30-day Alert" and then a final "7-day Alert" are sent to members as an email reminder. There will be no further email notification alerts on the matter after the deadline has passed.

Featured Resources

As mentioned, resources are categorized via a set of rules and associated to each industry issue. However, when a user is navigating an issue page they will notice a section titled "Featured Resources". These are resources that have been selected by CPCA and deemed critical information that a member may want to reference in relation to the issue they are browsing. It provides critical background information especially for new staff. For example, a member may find an issue tracker document, a glossary of terms or substance listing or database. These are critical documents that provide insight and Canadian context to issue management, and CPCA's role in supporting the member organization.

Contact the Web Master

The overall design of the HUB has been a client-centric process with user experience at the forefront. If members at anytime have trouble navigating, finding resources, updating user or organizational profile information, CPCA encourages you to reach out and contact the Director, Graphic Design & Digital Communications.

All requests for support on the Hub will be answered within 24-48 hours, unless the request is a greater technical issue that needs to be escalated to the service provider for support.

Thank you for activating your account

Contact Information:

Melanie Di Tullio
Director, Graphic Design & Digital Communications
mditullio@canpaint.com

Gary LeRoux
President & CEO
gleroux@canpaint.com

Micheline Foucher
Director Administration
mfoucher@canpaint.com

Canadian Paint and Coatings Association
900-170 Laurier Ave. W. Ottawa ON K1P 5V5
613.231.3604 | cpca@canpaint.com

